

Stinsford Parish Council

General Person Specification for Co-opted Councillors ~ June 2015

Competency	Essential	Desirable
<p>Relevant knowledge</p>	<ul style="list-style-type: none"> • Sound knowledge and understanding of local affairs and the local community. 	<ul style="list-style-type: none"> • Knowledge of West Dorset as a whole and Dorchester in particular
<p>Experience, Skills, Knowledge and Ability</p>	<ul style="list-style-type: none"> • Solid interest in local matters • Good interpersonal skills • Ability and willingness to work closely with other members and to maintain good working relationships with all members and staff • Ability and willingness to represent the Council and their community (with support if necessary) • Ability to communicate clearly and concisely both orally and in writing • Good reading and analytic skills • Ability to see both sides of an argument • Ability to respond to issues in a timely and sometimes in a very speedily required fashion • Willingness to undertake relevant training. • Ability and willingness to attend meetings of the council • Flexibility in approach • Enthusiasm to get involved • Patience 	<ul style="list-style-type: none"> • Experience of the work environment • Experience of working with voluntary and or local community or interest groups • Experience / being able to deliver short presentations • Ability and willingness to work with the council's partners (e.g. voluntary groups, other parish councils, principal authority, charities) • Ability and willingness to attend the meetings of other local authorities and local bodies in the evening and occasional events in the evening and at weekends