

# Stinsford Parish Council

## Minutes of the Annual Parish Council Meeting held on Monday 9 May 2016 at 8.25pm in The Old Library, Kingston Maurward College

**Present:** Mr Richard Wheal (Chairman), Mr George Armstrong, Mr Michael Clarke, Mr Chris Hext and Mr Will Molland

**Also in attendance:** Kirsty Riglar (Clerk)

### 62. Election of Chairman

62.1 **Resolved** (unanimously) that, there being no other nominations, Mr Richard Wheal be elected Chairman for the year 2016/17. The Declaration of Acceptance of Office was signed and Mr Wheal took the Chair.

### 63. Appointment of Vice-Chairman

63.1 **Resolved** (unanimously) that, there being no other nominations, Mr George Armstrong be appointed Vice-Chairman for the year 2016/17 and the Declaration of Acceptance of Office was signed.

### 64. Apologies for Absence

64.1 Apologies for absence were received from Dr Andy Stillman, Mr Kim Payne and Cllr Mrs Jill Haynes (Dorset County Council).

### 65. Declarations of Interest

65.1 There were no declarations of disclosable pecuniary interests or any other interests.

### 66. Minutes

66.1 It was **resolved** that the minutes of the meeting held on 11 April 2016 be taken as read, confirmed and signed by the Chairman as a true record.

### 67. Accounts

67.1 The Clerk, as Responsible Financial Officer, presented the final accounts for the financial year 2015/16 for approval by the Parish Council in advance of the annual audit process. It was **resolved** that the accounts be approved.

67.2 It was noted that, should the Parish Council decide to progress the development of a Neighbourhood Plan, it would be necessary to consider whether additional funding or reserves should be established for this purpose.

### 68. Preparation for Audit

68.1 The Parish Council considered a number of documents prepared by the Clerk, as Responsible Financial Officer, in readiness for the annual audit of the financial year 2015/16.

68.2 It was **resolved** that:

- (i) the Council's risk assessment document be approved for consideration by the internal auditor;

- (ii) the Council's Asset Register be approved;
- (iii) the Internal Controls be noted; and
- (iv) Mr Graham Mounce be appointed as internal auditor for the year 2015/16.

**69. Finance**

**69.1 Expenditure**

The following item of expenditure were **resolved**:-

- Zurich Municipal – Annual Insurance - £251.85

**70. Superfast Broadband**

70.1 Further to the discussion held during the Annual Parish Meeting of Electors, the Chairman requested that all parish councillors consider the questions they would like answered at the proposed meeting with Oliver Letwin MP and representatives of Superfast Dorset and BT Openreach.

70.2 It was also noted that the Government had abandoned the aspiration to deliver a 10MB broadband speed to all households in the country.

**71. Hardy's Birthplace Visitor Centre**

71.1 The Clerk reported that Mr Giles Nicholson of the Dorset Countryside Service had offered to attend the next meeting of the Parish Council to provide an update on the developments at the Visitor Centre. The Parish Council welcomed this.

71.2 However, it was **resolved** that the final versions of the letters drafted by Mr Wheal and Mr Armstrong be sent to Dorset County Council and West Dorset District Council requesting that enforcement action be taken.

*Action by: Clerk to send letters.*

**72. Consultation on the future of mobile library services**

72.1 The Parish Council considered its response to this consultation. It was noted that no public mobile library service was provided within the parish but that a service was provided to the residents of Knapwater. It was **resolved** that the following comment be submitted:-

Stinsford Parish Council support the maintenance of the special mobile library service provided to the residents of the sheltered accommodation at Knapwater in Lower Bockhampton.

*Action by: Clerk to submit comments.*

**73. Date of next meeting**

73.1 It was **resolved** to continue to schedule monthly meetings but to keep this under review.

73.2 It was **noted** that the next meeting would be held on Monday 13 June 2016.

The meeting concluded at 9:15pm.

**Chairman**..... **Date**.....