

Stinsford Parish Council

Minutes of the meeting held on Monday 8 April 2019 at 7.00pm in
The Old Library, Kingston Maurward College

Present: Mr Will Molland (Chairman), Mr Michael Clarke and Mr Richard Wheal

Also in attendance: Miss Kirsty Riglar (Clerk) and 1 member of the public (Mr Michael Jones)

45. Apologies for Absence

45.1 An apology for absence was received from Mr George Armstrong and Dr Andy Stillman.

46. Declarations of Interest

46.1 There were no declarations of disclosable pecuniary or other interest.

47. Public Participation Time

47.1 Mr Michael Jones informed the Parish Council that one of the largest potholes in Cuckoo Lane had recently been marked up by Dorset Highways.

48. Planning Matter

48.1 WD/D/18/002915 – Hampton Farm Business Park, Bockhampton Lane, Higher Bockhampton – Erection of dwellinghouse and detached garage (outline)

Mr Jones, the applicant, explained that the proposed dwellinghouse would be a family home for the manager of the Business Park and he hoped to secure planning permission prior to the implementation of the draft Kingston Maurward College estate masterplan. He added that he intended to submit further planning applications for the Business Park, predominantly office business units.

The Parish Council noted the representation made by local residents objecting to the application. However, it was acknowledged that the proposed property would have a relatively low profile and would complement the properties in Higher Bockhampton.

It was **resolved** to support the application in relation to the management and security of a local business but that the retention of boundary hedges to screen the dwellinghouse would be welcomed.

49. Minutes

49.1 It was **resolved** that the minutes of the meeting held on 11 March 2019 be confirmed and signed by the Chairman as a true record.

49.2 Further to minute 37, the Parish Council acknowledged the comments received from a resident of Lower Bockhampton following the last meeting. It was agreed that, had the comments been received prior to the Parish Council's consideration of the planning applications for Pump Cottage, they would not have impacted upon the decision to support these.

49.3 Further to minute 34.2, the Parish Council noted the update on the availability of superfast broadband in Lower Bockhampton provided by Mr Hawkins following the last meeting.

50. Finance

50.1 Expenditure

The following items of expenditure were **resolved**:

- Dorset Planning Consultant Ltd – professional planning support for development of Stinsford Neighbourhood Plan for period September 2018 – March 2019 (March 2019 invoice) - £456.20
- HMRC (PAYE) (Quarter 4 2018/19) - £112.20
- Clerk's salary (Quarter 4 2018/19) - £448.26

51. Preparation for Audit

51.1 The Parish Council considered a number of documents prepared by the Clerk, as Responsible Financial Officer, in readiness for the annual audit of the financial year 2018/19. She drew particular attention to the addition of the white fingerposts to the Asset Register, on the advice of the Dorset Highways.

51.2 It was **resolved** that:

- (i) the Council's risk assessment document be approved for consideration by the internal auditor;
- (ii) the Council's Asset Register be approved;
- (iii) the Internal Controls be noted; and
- (iv) Paula Harding of Barker Fox Associates be appointed as internal auditor for the year 2018/19.

52. Neighbourhood Plan for Stinsford

52.1 The Parish Council noted progress on the development of the Neighbourhood Plan by the Neighbourhood Plan Steering Group. A business questionnaire would be issued imminently and the Parish Council expressed their thanks to Dr Stillman for submitting the interim report on the use of the grant funding received.

53. Hardy's Birthplace Visitor Centre

53.1 Mr Wheal reported that the wood-clad temporary buildings were to be moved later in the week from the car park to their positions in the Countryside Rangers' yard.

54. Road Safety and Traffic Management

54.1 The Clerk reported that prices had been received from the contractor for the types of metal cap that could be installed on the refurbished white fingerpost at Higher Bockhampton. These were:-

- Pyramid cap - £100 including fitting
- Roundel - £300 including fitting

54.2 The Parish Council **resolved** not to progress a metal cap at this time as a plastic cap had been installed.

54.3 In relation to the fingerpost at Bockhampton Cross, Mr Wheal reported that he had collected most of the plastic letters which had fallen off of the arms; only four were missing and would need to be replaced. He confirmed that he would undertake maintenance of the arms.

54.4 The Clerk confirmed that no response had yet been received by the Rights of Way Team in relation to the removal of barbed wire along the bridleway at Higher Bockhampton. She would request an update.

Action by: Clerk

55. Correspondence

55.1 No items of correspondence were raised.

56. Items for next/future Agenda

56.1 No specific items were identified.

57. Date of next meeting

57.1 It was noted that the next meeting would be held on Monday 13 May 2019 (Annual Parish Meeting of Electors and Annual Parish Council Meeting).

57.2 It was noted that Mr Wheal would stand down as a parish councillor prior to this meeting. The Chairman thanked Mr Wheal for all of his contributions to the Parish Council during his time as a councillor.

The meeting concluded at 8:00pm.

Chairman..... Date.....