

Stinsford Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 11 May 2015 at 8.25pm in The Old Library, Kingston Maurward College

Present: Mr R Wheal (Vice-Chairman) – In the Chair, Mr G Armstrong, Mr M Clarke, Mr C Hext and Mr K Payne

Also in attendance: Miss K Riglar (Clerk).

Public Discussion Period

No matters were raised that were not included elsewhere on the agenda.

37. Election of Chairman

37.1 **Resolved** (unanimously) that, there being no other nominations, Dr A Stillman be elected Chairman for the year 2015/16 in his absence.

38. Appointment of Vice-Chairman

38.1 **Resolved** (unanimously) that, there being no other nominations, Mr R Wheal be appointed Vice-Chairman for the year 2015/16. The Declaration of Acceptance of Office was signed and Mr Wheal took the Chair for this meeting.

39. Dispensations

39.1 No applications for dispensation were received.

40. Apology for absence

40.1 An apology for absence was received from Dr A Stillman.

41. Minutes

41.1 It was **resolved** that the minutes of the meeting held on 9 March 2015 be confirmed and signed by the Vice-Chairman as a true record, subject to the addition of the following wording to the end of minute 32.1: "... be investigated and/or established."

42. Vacancy

42.1 The Parish Council noted that there was a vacancy arising from an insufficient number of valid nominations being submitted for election on 7 May 2015. The Clerk reported that an expression of interest in being co-opted onto the Council had been received.

42.2 It was **resolved** that, in the interests of transparency and equality, the vacancy be advertised and expressions of interest be invited.

43. Accounts

43.1 The Clerk presented the final accounts for the financial year 2014/15 for approval by the Parish Council in advance of their inclusion in the annual audit process. It was **resolved** that the accounts be approved.

44. Preparation for Audit

44.1 The Parish Council considered a number of documents prepared the Clerk in readiness for the annual audit of the financial year 2014/15.

44.2 It was **resolved** that:

- the Council's risk assessment document be noted for consideration by the internal auditor;
- the Council's Asset Register be approved subject to the deletion of items disposed of in previous years and an updated assessment of the value of the play area equipment by Mr Armstrong;
- the Internal Controls be noted; and
- Mr Graham Mounce be appointed as internal auditor for the year 2014/15.

45. Finance

45.1 Expenditure

The following items of expenditure were **resolved**:-

- Zurich Municipal – Annual Insurance - £243.80
- Clerk's salary (Quarter 4 2014/15) - £516.78

45.2 Bank Account Signatories

It was **resolved** that all current Parish Councillors and the Clerk should be signatories to the corporate bank account. The Clerk undertook to bring the form for completion to the next meeting.

46. Planning Matters

(Mr Clarke and Mr Payne declared interests in this item as a Governor and employee respectively of Kingston Maurward Agricultural College.)

WD/D/15/000742 – Kingston Maurward Agricultural College, Kingston Maurward, Dorchester – Erect agricultural workshop and teaching facility

It was **resolved** to **SUPPORT** this application.

47. Hardy's Birthplace Visitor Centre

47.1 Further to the discussion about the Visitor Centre held during the public discussion period on parish matters during the Annual Parish Meeting for Electors, it was **resolved** to:

- write to Dorset County Council requesting that enforcement action be taken as the planning condition that required the implementation of the traffic plan before the opening of the Centre had not been adhered to;

- request that Sarah Meggs be requested to explain how she had considered and weighed the evidence in reaching her conclusions before any response be sent by the Parish Council; and
- write to Cllr Peter Finney regarding the review of the interpretation of Regulation 9 which he had mentioned at the meeting attended by members of the Parish Council in January.

48. Kingston Maurward College

48.1 Mr Clarke reported that he had attended further meetings arranged by the Principal of the College together with the previous and current Chairmen of the Parish Council and other local stakeholders to further discuss the proposals to submit an application to develop twenty or less houses on land at Lower Bockhampton. The outcome of these had been that the Architect acting for the College had been asked to take a view on the housing proposal and present this to the Parish Council for discussion.

48.2 Whilst welcoming this, the Parish Council reiterated the view that it was important to understand why the land at Lower Bockhampton had been identified and to explore the possibility of situating the proposed development elsewhere on the campus where it would not impact upon an existing local community or agricultural land.

48.3 It was also agreed that it would be useful to have sight of the conveyance from Dorset County Council to the College's Corporation to identify whether any covenants had been placed upon the land. Mr Clarke undertook to obtain access to this from the College.

49. Traffic Management and Road Safety

49.1 The Parish Council noted the wider issues affecting traffic management in the parish associated with the number of visitors to Higher Bockhampton for Hardy's Birthplace and/or the Visitor Centre. The impact upon the condition of the lanes was also being seen as potholes and edging further deteriorated.

50. Footpaths and Cyclepaths

50.1 No business was raised under this item

51. Clerk's Items

51.1 The Clerk sought confirmation that all members of the Parish Council were content to receive formal agendas for meetings electronically by email. It was **resolved** that this practice should continue.

51.2 The Clerk sought clarification as to which contact details the members of the Parish Council wished to be published on the website. It was **resolved** that phone numbers, email addresses and home addresses should be published.

52. Correspondence

52.1 No business was raised under this item.

53. Date of next meeting

53.1 It was **resolved** that the Parish Council move to a pattern of monthly meetings and that the introduction of a time limit for the public discussion period be considered at the next meeting.

53.2 It was **noted** that the next scheduled meeting would be held on Monday 8 June 2015.

The meeting concluded at 9.30pm.

Chairman.....**Date**.....